

THE *a. 5595-*
REPORT
OF THE *1137.22*
General Committee *6*

For directing, managing, and transacting the
BUSINESS, AFFAIRS,
ESTATE, and EFFECTS
OF THE
CORPORATION
OF THE
GOVERNORS and GUARDIANS
OF THE
HOSPITAL
FOR THE
Maintenance and Education

Of exposed and deserted
YOUNG CHILDREN;
Relating to the
GENERAL PLAN for executing the Purposes of
the Royal Charter, establishing this Hospital.

L O N D O N,

Printed by *John Baskett*, Printer to the King's
most Excellent Majesty. 1740.

I have the honor to acknowledge the receipt of your letter of the 10th inst. in relation to the proposed plan for the Extension of the National Bank for the purpose of increasing its capital and for the Extension of the National Bank for the purpose of increasing its capital and for the Extension of the National Bank for the purpose of increasing its capital.

The Report of the General Committee for directing, managing, and transacting the Business, Affairs, Estate, and Effects of the Corporation of the Governors and Guardians of the Hospital, for the Maintenance and Education of exposed and deserted young Children, relating to the General Plan for executing the Purposes of the Royal Charter, establishing this Hospital.

IN Pursuance of the Order of the General Court made the Fourteenth Day of *May* last, we have prepared a General Plan for the Government of this Corporation, and for the Execution of the charitable Purposes for which it was erected; in forming of which, Regard is had as well to the present State of your Revenue, and your Resolution of immediately receiving sixty Children, as to your most extensive View of relieving all who shall equally be Objects of your Compassion, when your Income shall be sufficient for that Purpose.

A 2

As

As your Revenue at present amounts only to about Six hundred Pounds a Year, it will require the greatest Frugality to maintain even Sixty Children, and to pay the necessary Officers and Servants, without a Diminution of your Capital, we have therefore used our utmost Attention to prevent even a Possibility of any Misapplication of your Income, and to make your Accompts easily intelligible to every Person who shall desire to inspect them.

As the Preservation of the Children who shall be received into the Hospital must greatly depend on the Care of Nurses, we have proposed a Method by which their Behaviour will continually be subject to the Inspection of the Governors of this Hospital, in a Rotation; which, if approved of, we think will be greatly to the Benefit of the Charity, and not be troublesome to the Governors, since the Attendance of each Governor, two or three Mornings in a Year, would be sufficient for that Purpose.

We hope, in this Respect, this Corporation may receive Assistance from other Persons, whose Charity may induce them to visit your Hospital, and inspect its Management, since they may be assured your Committee will always pay due Regard to any Advice or Information which such Persons shall give them, either verbally, or

or by Letter: And in this Method we hope we may receive the Assistance of the Fair Sex, who, although excluded by Custom from the Management of publick Business, are by their natural Tenderness and Compassion peculiarly enabled to advise in the Care and Management of Children; and they may, without Trouble to themselves, see the OEconomy of the Hospital, and communicate their Observations to any Governor, or to your Committee, by a Memorandum put into the Charity Box, or in such Manner as they shall think fit. As the Children who shall be brought up by this Hospital owe their Preservation to Charity, we have proposed that they may be so educated and disposed of, as shall make them most useful to the Publick.

C H A P. I.

Of the Reception, Maintenance, and placing out of Children.

IT is proposed, That a proper House be provided, with a Court-yard before it, walled in (at least six Feet high) and a Porter to attend in the Lodge, to let in any Person who brings a Child, and carry the Child to the proper Officer; that

whilst the Circumstances of the Corporation are such as to admit only a limited Number, each Child shall be inspected, as hereafter directed, and the Porter is to take Care that the Person who brought it does not go away, until the Child is received or returned. No Child shall be returned who is not above the Age of two Months, except such as has the *French Pox*, Evil, Leprosy, or Disease of the like Nature. And in order to know what Children are healthy, the chief Nurse (with such other Nurse as she shall think fit to call to her Assistance) and the Apothecary of the House (so soon as one shall be appointed) shall inspect every Child as soon as it is brought to the Hospital, and shall direct which shall be received into the Hospital, and which at present shall be returned, or hereafter otherwise disposed of.

Immediately on the Reception of each Child, the Steward shall enter on a Sheet of Paper, its Sex, supposed Age, the Year, Day, and Hour when brought, Description of the Child, the Marks (if any) on its Body, and the Child's Dress; and particular Mention is to be made of any Writing or other Thing brought with the Child. He shall seal up, and number such Sheet of Paper, and affix a Label, with the same Number stamp'd upon it, with a Piece of Tape, to some Part of the Child's Body, sealing

sealing the Knot of the Tape to prevent its being taken off: This done, the chief Nurse shall deliver the Child to a proper Nurse; and the next Day the Steward shall deliver his Paper to the Daily Committee, who shall call for the Child, and the Persons who received it; and having examined the Paper and Persons, if they see Cause, shall order a Copy thereof to be made, with such Addition or Alteration as they shall judge proper, to be numbered and kept as hereafter is directed. *

* See
Chap. 7.

The Daily Committee shall then affix a new Number to some Part of the Child's Body, rolled up, and sealed, entering such Number, the Time of Reception, and the Reference to the Paper of Marks in the Register * Book, together with the Christian and Surname which they shall give the Child. *

* See
Chap. 4.

These Names are to be wrote on a Label, sealed up, and affixed to some Part of the Child's Body, and the Child cloathed with the Cloaths of the Hospital, as hereafter directed. * The Child is to be baptized in the Evening of the next *Sunday*, immediately after divine Service, by such Minister of the Church of *England*, as the Daily Committee shall appoint, unless it shall appear to them that such Child has been baptized before. An Entry of the Baptism is to be made in a Book provided for that Purpose, signed by the Minister

* See
Chap. 8.

and one of the Daily Committee (if present) or by the Steward of the House; which is to be numbered in the Margin, and the same Number wrote on the Label fixed to the Child, under the Governor's Number, and the Label to be again sealed up, and to remain always fixed to the Child; which Number is also to be entered in the proper Column of the General Register Book.

In order to be informed of the best Method of bringing up young Children, we have consulted the College of Physicians thereupon, who are of Opinion, that it is most adviseable for this Corporation, that no Children be suckled but such as cannot be brought up by Hand; and that Opiates ought never to be administered by Nurses.

That such of the Children who require to be suckled, should be delivered out of the Hospital to Country Nurses, as soon as proper Country Nurses can be procured, and remain with them till they arrive at the Age of Three Years: And proper Entries shall be made in the Register of the Time when delivered out, of the Nurse's Name, her Place of Abode, and other Particulars as hereafter directed.*

* See
Chap. 4.

The Children, when taken from Nurse, are to be taught to read, and instructed in the Principles of the Christian Religion, and brought up to Labour, fit for their Age

Age and Sex ; and as soon as they attain proper Ages, the Boys shall be put out to Husbandry, other Labour, or to the Sea Service ; and the Girls be employed in the House, or placed out at Service ; the General Committee taking care that they be furnished with Cloaths and Necessaries ; and that proper Contracts be made with their Masters and Mistresses to prevent any Abuse.

A Register of the Children so placed out, shall be kept in the Manner hereafter directed.*

* See

When any Person shall reclaim a Child, Chap. 4. they shall attend the Daily Committee, and shall be examined by them what Right they have to the Child, what are their Circumstances, whether they are able and willing to provide for the Child, and to pay for its Maintenance in the Hospital a Sum to be limited by the Daily Committee ; and if they shall satisfy the said Committee in the above Particulars, the proper Registers shall be searched ; and if the Child appears to be living, the said Committee shall report these Facts, as they appear to them, to the General Committee, who have Power to order such Child to be delivered to the Person, on their complying with the Terms required, if the General Committee approve thereof.

When any Person brought up in this Hospital shall be discharged, by attaining the

the Age fixed by the Act of Parliament, or by any other Means, the General Committee, at their Discretion, shall give them Cloaths or Necessaries, not exceeding the Value of Ten Pounds, or if any Girl shall marry before her Discharge, with Consent of the General Committee, she shall have a Portion in Money and Necessaries given her by the Hospital, not exceeding the Value of Ten Pounds. A proper Entry is to be made in the Register Book, of the Death or Discharge of each Child.* The Cloathing of the Children, and Care of them when sick, is provided for in Chapters the Vth, VIth, and VIIth.

* See
Chap. 4.

CHAP. II.

Of the Nurses.

THAT we having considered of the best Method to procure healthy and careful Nurses for the Hospital, did some time ago settle such Questions as we thought necessary to procure Information on that Subject, which have been printed and distributed to the Governors, to obtain it; but in general we think, there should be two Wet Nurses, and four Dry Nurses, taken into the Hospital, before any Children be admitted, to suckle and take care of the Children which shall be kept in the Hospital,

Hospital, or until they are sent out to Country Nurses (in case you shall be of Opinion they ought so to be) and a farther sufficient Number of Nurses agreed with to be ready when sent for from time to time, as Children are brought in. No Nurse shall be taken into the Hospital, unless upon Enquiry made, it appear to the Satisfaction of the Daily Committee, that she is a Person fit for that Employment, and has had the Small Pox.

No Wet Nurse shall be taken in without a particular Examination of her Health, and the Goodness and Age of her Milk, in such Manner as the Daily Committee shall think proper.

No Nurse shall be permitted to go out of the Hospital, nor Visitors admitted to come in to her, without Leave first obtained from the chief Nurse.

The Nurses shall keep themselves and the Children neat and clean, and dress and undress them at proper Times, and be accountable for the Children's Cloaths delivered to them, and give the Children only the Food appointed for them, prepared in such Manner as shall be directed by the Daily Committee from time to time. If any Nurse shall dare to give any strong Liquors or Opiates to any Child, or shall be found to have any such in her Custody, she shall be immediately discharged, and for ever incapable of serving the Hospital.

For

For the Encouragement of Nurses to do their Duty, the General Committee shall have Power to give to every Nurse, who has had the Care of any Child or Children for Two Years, or upwards, a Reward not exceeding Ten Shillings, if the Child or Children shall appear to them to be in a healthy and thriving Condition, and that due Care had been taken thereof.

All Nurses in the Hospital shall be under the Care and Inspection, and obey the Orders of the chief Nurse.

C H A P. III.

Of the chief Nurse, and Female Servants.

Of the
chief
Nurse.

SHE is to be a Person unmarried, and reside in the House, to inspect the Children at the Time of their Reception, as before is directed, and have the immediate Care and Inspection of the Nurses, Children, and Female Servants, and over the Food to be provided for the Children; to have the Custody and Care of all Linnen, Wearing Apparel, Bedding, and other such Furniture, and of all Things necessary for the Maid Servants, and deliver the same to them respectively, as Occasion shall require. She is also to receive from the Steward, by Order of the Daily Committee, such

such Cloathing as is necessary for the Children, and distribute the same to the Nurses in the Hospital, and to Country Nurses; and at the Time she delivers them to the latter, she must give them a Particular thereof, and take their Receipt for the same; which she is to deliver to the Steward, to be filed and kept by him. She is frequently to visit the Children, examine the Conduct of every Nurse, and not permit them to go out of the House, or receive Visits in it, but on reasonable Occasions, and constantly give an Account to the Daily Committee upon these Articles. She is to keep Inventories of all Things committed to her Care; and when they want to be repaired, to acquaint the Daily Committee therewith.

She is to be a Person unmarried, reside ^{The} in the House, and be under the Direction ^{Cook.} of the Chief Nurse. She is to receive from the Steward all the Provisions brought into the Hospital, see them weighed, and at the Time of weighing receive from him an Account of the Weight of each Sort, as weighed by the Steward and her; which Account she is to produce weekly to the Governors, when they settle the Steward's Accounts; and to keep every Place under her Care neat and clean.

She is to be a Person unmarried, reside ^{The} in the House, and be under the Direction ^{Laundry} of the Chief Nurse, and receive from her ^{Woman.}

all the Linen and other Things to be washed, and every Thing that may be necessary in washing, and account to her for the same. All the other Maid Servants shall take their Orders and Directions, from time to time, from the Chief Nurse; apply to her for what they want; and account for what she delivers to them.

C H A P. IV.

Of the Steward and Men Servants.

The
Steward.

HE is to reside in the Hospital, to be a single Man of unblemished Character, diligent and sober, a good Accountant, and confine himself entirely to the Business of the Hospital; and be never absent, unless upon the Business of the Hospital, without Leave of the Daily Committee. He is to attend the Inspection of all Children brought into the Hospital, and make the several Entries, keep the Checques, Registers, and other Books; and do such other Acts, as are hereafter mentioned.

He is to have the immediate Inspection of all the Men Servants belonging to the Hospital, and of every thing brought in, or carried out thereof; and to have the Care of providing Utensils, Provisions, and all other Necessaries for the Use of the Hospital; and pay Servants Wages, and current Expences, pursuant to particular Orders

of

of the Daily Committee, and keep a particular Account thereof; take Receipts for all Sums exceeding Ten Shillings disbursed by him in a Book for that Purpose to be produced, together with his Account, which shall be weekly audited by the Governors: And he shall also keep Inventories of all the Things committed to his Charge; and when any Alterations are necessary to be made therein, he is first to acquaint the Daily Committee therewith. He shall take Care, that the Servants in the Hospital have their Meals in the Hospital at the particular Hours and Places appointed for that Purpose, and shall not suffer any of the Provisions to be carried out of the said Place: And shall cause a Table to be fixed up containing the Diet to be provided for the Servants of the House.

The Books to be kept by him are, A General Inventory Book.

A General Register Book of the Hospital, divided into proper Columns, to contain,
 1. The Time of Reception. 2. Reference to the Paper of Marks. 3. Reference to the Baptism. 4. The Name and Number of the Child. 5. Reference to the Nurse's Book. 6. Reference to the Book how disposed of. 7. Reference to placing out, and 8. Times of Death, or Reference to Discharge.

A Register of Baptism to contain, 1. The Number of the Child, and Reference to the General

General Register. 2. The Name and Surname, and Number of Baptism. 3. Days when christened. And, 4. by whom christened.

The Nurse's Book to contain, 1. Name of the Nurse, and Place of Abode. 2. Reference to the General Register, and Agreement made with her. 3. Name of the Child delivered to her, and Time when. 4. Name of the Person to inspect. And, 5. Time when the Child is returned.

A Disposal Book to contain, 1. Name of the Child. 2. Where the Children are. 3. Reference to placing out. And, 4. Reference to the General Register.

A Placing out, Death, and Discharge Book, to contain, 1. Name of the Person, and Place of Abode, with whom. 2. Reference to Agreement. 3. Name of the Child. 4. When returned. 5. Death, when. 6. Where buried. 7. Reference to Certificate thereof. 8. Discharge, when, and how. And, 9. Reference to the General Register.

A Servant's Book, to contain, 1. Names. 2. When taken in. 3. Agreements with them. 4. When discharged. 5. Cause of Discharge.

A Minute Book of Nurses and Servants retained, which shall contain, 1. their Names. 2. Places of Abode. 3. Terms on which they are to come. And, 4. Reference

ference to the Servants and Nurses Book respectively.

A Day Book of small Expences.

A Book of the Steward's Receipts and Payments.

A Book to contain the Receipts and Issues of Provisions; and,

A Book for entering the Money, Bills, or Effects received from charitable Persons, who may come to the Hospital, and put the same into a Box, to be kept for that Purpose.

He is to be a grave, sober Man, unmarried, and constantly reside in the Lodge, ^{The Porter.} at the Gate, to attend there at Six in the Morning, till Ten at Night, from *Lady-day* to *Michaelmas*; and at Seven in the Morning till Nine at Night, from *Michaelmas* to *Lady-day*; and must not leave his Station till the Watchman relieves him.

If any Person wants any Officer or Servant of the Hospital, he is to call the Person wanted; but shall not suffer any Nurse to go out without Leave first obtained from the chief Nurse, who is to enter the Time of her going out and returning, in a Book to be laid before the Daily Committee.

He is not to permit any Thing to be brought in or carried out of the Hospital, but what shall be inspected by the Steward.

He is to be habited, as hereafter directed.*

* See
Chap. 8.

B

He

The
Watch-
man.

He is to be a strong, sober, healthy Man, to be upon Duty from Ten at Night till Six in the Morning, from *Lady-day* to *Michaelmas*; and from Nine at Night till Seven in the Morning, from *Michaelmas* to *Lady-day*. He must not leave his Station, till the Porter relieves him, and shall light such Lamps belonging to the Hospital, as the Daily Committee shall direct.

The Porter and Watchman are to take Care that the outward Gate of the Hospital be kept shut, and do not suffer idle Persons or Beggars to come into the Court, or remain about the Gate of or Passages to the Hospital.

They are to be particularly careful in delivering every Child brought to the Hospital, into the Hands of the chief Nurse, to be inspected, as mentioned in the first Chapter, and receive their Orders from the Steward or chief Nurse thereupon; and they shall not presume to ask the Person who brings a Child any Question whatsoever, or by any Means endeavour to discover who the Person is, on pain of their being dismissed.

The
Messen-
ger.

There should be a Messenger to go of such Messages, or carry Burthens, as the Governors, Secretary, Steward, or chief Nurse shall direct, to attend in the Hospital, from Six in the Morning from *Lady-day* to *Michaelmas*; and from Seven in the Morning

Morning from *Michaelmas* to *Lady-day*, to receive Orders, and attend as Door-keeper to all Meetings of the Governors, who is to be cloathed as hereafter directed.*

* See
Chap. 8.

No Servant whatsoever belonging to, or employed by this Hospital, shall be suffered to keep any spirituous Liquors in their Custody; and if they do so, or be found drunk, they shall be immediately discharged, and incapable of serving the Hospital.

The Servants, when sick, shall be taken Care of by the Hospital, in the Infirmary, or otherwise, as the Daily Committee shall direct.

Every Person applying to be a Servant of the Hospital, shall be acquainted, that Servants are only to be paid Wages to the respective Days of their Discharge, may be discharged without any previous Notice, at the Pleasure of the Daily Committee, and is not to have any Certificate or written Character when discharged; and no Servant to take or receive any Fee, Reward, or Gratuity whatsoever from any Person upon any Pretence.

C H A P. V.

Of the Infirmary and Apothecary, &c.

FOR the Care of the sick Children or Servants, a Ward or Infirmary, with proper Attendants, separate from the other Parts of the Hospital, be provided; near which an Apothecary shall reside, and have the Care and Inspection of the same, and of all Medicines for the Use of the Hospital, according to such Directions as he shall from time to time receive. He shall be unmarried, and follow no Business, but in the Hospital; attend the Inspection of Children brought in, as directed in the first Chapter, and on all other Occasions, as the Daily Committee shall require.

Whenever there shall be Occasion for further Assistance, the General Committee shall, as they think fit, apply to such Physicians and Surgeons who are willing to attend without Fee or Reward.

C H A P. VI.

Of the Secretary.

AS far as the Secretary's Duty falls in with the Scheme of this Plan, he is to have the Custody of, and regularly keep
all

all the Books herein after mentioned, to attend the General Meetings, Committee for transacting the Affairs of the Hospital, and all other Committees, as he shall be directed; to take Minutes at such Meetings, which he is to read over as soon as the Business is ended, to get them signed by the Chairman, and to enter them before the next Meeting, when he is to read them over previous to any other Business; to send by the Messenger all Summons's or Letters to the Governors or other Persons, according to the Orders he shall receive for that Purpose, or as the By-laws direct.

The Books to be kept by him are,

An *Agenda* Book.

A Minute Book of the General Meetings.

A Minute Book of the Committee, for transacting the Affairs of the Hospital.

A Letter Book.

A Register Book of all Benefactions.

A Money Benefaction Book.

A Book of annual Benefactions.

A General Cash Book of Money received and paid.

A Book of the Charter, Act of Parliament, and By-laws, &c.

A Bank, and four Bankers Cash Books.

A Book of Wills, Deeds, &c. giving or conveying any thing to the Hospital.

A Book of all Leases, Conveyances,
or other Deeds made by the Corpora-
tion; and,

A general annual Account Book.

C H A P. VII.

Of the Governors, or the Daily Com- mittee.

NOthing being so necessary to execute
this Charity as a constant Visitation
and Inspection into the Behaviour of all
the Persons employed in it, to prevent
Abuses, preserve the Children, and keep
up the charitable Disposition of Mankind,
there should be at least two Governors ap-
pointed daily to visit and inspect the Ho-
spital.

To make this Duty more easy to the
Governors, we propose, that the whole
Number be divided into twelve Classes,
each Class to have the Inspection of the
Hospital during one Month, and two Go-
vernors of it to visit the Hospital every
Day; and when any Governor pleases to
attend, though he should not be of the
Class then in Rotation, he shall have an
equal Power with any of the others: That
this Daily Committee of two or more Go-
vernors have Power to suspend, remove,
or displace any Nurse or inferior Servant,
for

for Misdemeanors or Neglects, and shall discharge such as are guilty of Faults, for which they ought by the Rules of the Hospital to be removed, taking Care that the Reasons or Cause of the Discharge of each Servant, whether at their own Request, or for Misbehaviour, or otherwise, be entered in the Servants Book, kept by the Steward,* * See Chap. 4.
signed with the initial Letters of the Names of the Daily Committee, who discharge them; and this Committee shall be also impowered to draw upon the Treasurer for all Money then wanting for the current Expences of the Hospital, payable to the Steward; and such Orders and Draughts shall be signed by two of the Governors attending, on the Day of auditing the weekly Accompts, and by one of the General Committee, and entered in a Book to be kept for that Purpose, which they are to sign.

All Accompts of the Servants in the Hospital are to be audited every *Wednesday* weekly, and for that Purpose they shall be examined and signed by the Daily Committee, with at least one Member of the General Committee; and these Accompts transmitted by them to the Secretary, to be laid at the next Meeting before the General Committee.

All Variations in the Inventories, to be kept in the Hospital, shall be made only by Direction of the Daily Committee, and signed

signed with the initial Letters of their Names: They shall likewise take Care that the proper Entries be made in all the Books appointed to be kept in the Hospital, all Papers be properly disposed, and every Thing done in the Manner hereby directed: They are to write down in the Book of Observations (hereafter mentioned) and sign with the initial Letters of their Names, whatever shall occur to them relating to the Government of the Hospital, the Conduct of the Officers, and Behaviour of the Servants: They shall have a particular Regard to the Management of the Steward, chief Nurse, and Apothecary, view the Medicines belonging to, and Provisions purchased for the Hospital, as they shall think fit; be careful how they are disposed of, and exact in examining the Behaviour of the Nurses to the Children, and their keeping them, and every Thing belonging to them neat and clean.

For receiving Benefactions from charitable Persons, Boxes with two different Locks and Keys should be placed in convenient Parts of the Hospital; one Key to be kept by one of the Daily Committee, and the other by the Treasurer, and the Box opened in the Presence of two or more Governors, as they shall see Occasion, by the Steward; and the Money, Bills, or Effects found therein, delivered to the Treasurer, or Person appointed by him, and

and an Entry made by the Steward, in the Presence of the said Committee, of what shall be found in the Box, and is delivered to the Treasurer.

The Daily Committee shall view all the Cloaths brought in for the Use of the Hospital, compare what is delivered with the Patterns and Contract entered into by the General Committee, and not suffer any such Cloaths to be worn, until they have approved thereof; of which Approbation they are to transmit a Certificate under their Hands to the Secretary, to be laid before the General Committee, at their next Meeting.

From time to time, as Occasion shall require, the Daily Committee shall order the Steward to deliver out the Cloathing then necessary, to the chief Nurse, and see an Entry thereof made by the Steward, in a Book to be kept for that Purpose.

The Books and Papers to be kept by the Daily Committee are,

A Book to enter their Draughts in upon the Treasurer, to contain the Date of the Draughts, for what Sum, and the Balance in the Steward's Hands at the Time of each Draught.

A Book of Cloathing delivered to the chief Nurse, and a Book for Observations.

The Papers of the Marks of the Children are to be numbered, and kept in the Order

Order they are delivered each Year, by itself, and are, together with the Books, to be kept locked up in a Place for that Purpose, the Key whereof is to be delivered to one of the Daily Committee, who is to leave it and the Key of the Box for Benefactions, sealed up, and the Name of the Governor wrote upon a Label, sealed with it, in the Custody of the Steward, to be delivered over, so sealed, to one of the Daily Committee, who attends the next Day: Which Seal is not to be opened, but by such Governor; and the Steward shall be immediately discharged, if he presume to open the same.

There are several other Particulars relating to the Duty of the Daily Committee, which being inserted in the proper Places, need not be here repeated, as it is incumbent on that Committee to assist in, and superintend the Execution of every Part of this Plan.

C H A P. VIII.

Of the Committee for transacting the Affairs of the Hospital, or General Committee.

THIS Committee ought to be empowered to elect and appoint the inferior Officers, and Nurses, and Servants, necessary to execute the Charity; but no Nurse

Nurse shall be so appointed, unless a Certificate be produced, signed by the Daily Committee, that she has been examined, and is a fit and proper Person for that Employment.

To make all Contracts and Agreements, and take particular Care to insert therein the Limitations and Restrictions mentioned in the Plan, and keep a Book for registering all such Contracts and Agreements.

They are also to take Care of the placing out the Children; and in the Contracts made for that Purpose, to provide, that the Children so placed out shall not be abused, and reserve a Power to the General Committee to inspect their Usage from time to time; and such Contracts shall be properly registered.

This Committee is to have the Direction of the Cloathing for the Hospital, and contract for the same; but no Orders for the Payment for Cloaths delivered in shall be made out, till a Certificate is produced from the Daily Committee, that the Cloathing is received and approved of by them; and Patterns of every Particular belonging to the Cloathing should be provided, and delivered to the Steward, to remain in the Hospital.

All Cloathing to be used by the Hospital shall be of the Manufacture of Great Britain or Ireland.

All

All the Children shall be clothed in the same Manner, and alike in Materials and Colour; and sufficient Cloathing provided, that every Child may, upon its Reception, have the Cloathing of the Hospital, and from time to time new Cloathing, suitable to its Age, as the Daily Committee shall find Occasion; and the Porter may be provided with a proper Gown and Staff, the Messenger with a Suit of Cloaths.

It is left to this Committee to consider of what Colour the Woollen Cloathing to be used by this Hospital should be, and of what Distinctions they shall think necessary, when they fix the Patterns for the Hospital.

The Charter vesting in this Committee the Management of the Estate and Effects of the Corporation, Care must be taken that the Books before directed, relating to that Business, be regularly kept, the Debts and Legacies recovered, the Houses kept in Repair, and such Officers removed, as shall neglect their Duty, or be guilty of any Misbehaviour therein.

CHAPTER IX.

Of the Treasurer.

WHAT relates to this Officer further than is already established by the Charter and Act of Parliament, or is properly

perly the Subject of the By-laws, is, That he should answer all the Draughts made upon him by the General and Daily Committee, and immediately pay the Money to the Steward, or other Person, as directed, and take a Receipt for the same, and keep a particular Book of all Draughts from the Daily Committee, and the Person to whom, and the Time when he pays them.

CHAPTER X.

Of the President and Vice-Presidents.

THE Office of the President is to preside in the General Courts, to keep Decency and Order, to explain to the Court the Business of that Assembly, to put Questions which shall be proposed and seconded in the Order they are proposed, and that by Way of Ballot, if demanded, to declare the Numbers on the Ballot, and on which Side the Question is determined; and in Case of an Equality of Voices, is to have a double or casting Voice. The Court is not to be adjourned till the Business is ended, unless by Consent of the Majority of Governors and Guardians present. He is to order extraordinary Courts to be summoned as oft as he shall be desired by any Seven of the Governors and Guardians, in case they signify their Request

quest in Writing, together with the Reason for which they desire such Court to be held; and he is to have one Key of the Seal of the Hospital.

In his Absence the Vice-president, first named in the List of Vice-presidents, then present, has all the Power of the President, except that of summoning extraordinary General Courts, which is by the Charter restrained to the President.

CHAP. XI.

Of the General Courts.

PREVIOUS to the holding any General Court, whether ordinary or extraordinary, Three Days Notice is to be given in the *Gazette**; which Notice is to contain the Purposes for which such Court is to be held.

* See the Act of Parliament.

The ordinary Courts are appointed by the Charter, one of which is annual, and appointed to be held on the second *Wednesday* in *May*, for electing by Ballot the President, Six Vice-presidents, a Treasurer, the General Committee, and Secretary. See the Charter.

If the Election be not completed on that Day, the Court may be adjourned, and the Election completed within Forty Days after. See the Act of Parliament.

Two Scrutineers shall be nominated and chosen by the Majority of Hands present, before the Ballot shall begin, which shall be at Eleven of the Clock in the Forenoon, and continue till Two in the Afternoon, at which Time the Ballot shall be closed, and no List received after. The Secretary, or Person appointed for that Purpose, shall mark in a List of the Governors and Guardians, the Name of every Governor and Guardian offering to vote, before he delivers his Ballot to the Person presiding, who shall immediately put it into a proper Glass.

The President, Six Vice-presidents, and Treasurer, shall be of all Committees, and have Voices there.

Forty two Persons shall be annually chosen out of the Governors and Guardians, at such Time and Manner as is directed by the Charter and Act of Parliament, who, together with the President, Six Vice-presidents, and Treasurer, shall be the General Committee for managing and transacting the Affairs of the Corporation for the Year ensuing, and until others shall be elected in their Room: And fourteen Days previous to the said annual Election of the General Committee, a List shall be printed of the Names of the Governors and Guardians, and a List of the General Committee, and the Regulations

tions concerning the Election of the said Committee shall also be printed, every List containing the Names of more than Twenty eight Persons which were of the Forty two, who were so elected the preceding Year, shall be totally rejected; and all Disputes concerning the Election of the said Committee, shall be determined by the Majority of Governors and Guardians then present.

At the said annual General Meeting, the Report of the Special Committee appointed at the quarterly General Meeting before, to examine, audit, and adjust the Accompts of the Treasurer, Officers, and Servants, to *Lady-day* preceding; being to be received, if then approved of, may be ordered to be printed.

The Quarterly Courts are to be held on the first *Wednesdays* after *Lady-day*, *Midsummer*, *Michaelmas*, and *Christmas-day*. At these Courts, and no other, Leases may be executed, and By-laws made; but the By-laws are not binding till confirmed by some succeeding Court. *See the Act of Parliament.*

At the Quarterly Court next after *Lady-day*, a Committee shall be appointed for the auditing the Accompts of this Corporation, according to the By-law for that Purpose. *See By-law the 7th.*

At

At the General Courts Governors and Guardians may be elected by Ballot, but a Regulation of these Elections being particularly referred to us, we have made a separate Report concerning that Matter.

Upon the Choice of any Governor and Guardian, Notice thereof shall be sent him by the Secretary, together with printed Copies of the Charter, Act of Parliament, By-laws, and Plan, for the Regulation of this Corporation.

We having now gone through what to us appears necessary for the immediate Execution of the Powers vested in the Corporation by His Majesty's Charter, many Particulars may occur, which Experience may vary, but which Practice only can teach.

We therefore submit these to the Consideration of the General Court, and shall only add, That in our Opinion, to keep up and encourage the charitable Disposition of Mankind to this Hospital, it may be proper to appoint some particular Day for an annual Charity Sermon, at which all the Governors should be desired to attend the President, from the Hospital to some proper Church; and a particular Number appointed to collect the Benefactions of charitable Persons, for the Maintenance and Support of the Hospital, with such Marks of Distinction to the Collectors, as shall

be thought proper; and when hereafter Children educated in the Hospital are grown up, they should likewise attend upon this Occasion; which Meeting of the Governors perhaps might not be an improper one for a Collection among themselves, to enable the Corporation to execute their Trust.

All which we leave to the Consideration of the General Court.

Head

CHAP. XI. Of the General Court.

T H E

Heads of the CHAPTERS

CHAP. I. *Of the Reception, Maintenance, and placing out of Children.*

CHAP. II. *Of the Nurses.*

CHAP. III. *Of the chief Nurse, and Female Servants.*

CHAP. IV. *Of the Steward and Men Servants.*

CHAP. V. *Of the Infirmary and Apothecary.*

CHAP. VI. *Of the Secretary.*

CHAP. VII. *Of the Governors, or Daily Committee.*

CHAP. VIII. *Of the Committee for transacting the Affairs of the Hospital, or General Committee.*

CHAP. IX. *Of the Treasurer.*

CHAP. X. *Of the President and Vice-presidents.*

CHAP. XI. *Of the General Courts.*

REPORT
OF THE
COMMISSIONERS

General Committee
of the Board of Education

REPORT
OF THE
COMMISSIONERS

OF THE
BOARD OF EDUCATION

REPORT
OF THE
COMMISSIONERS

OF THE
BOARD OF EDUCATION

REPORT
OF THE
COMMISSIONERS

THE
REPORT
OF THE
General Committee

For directing, managing, and transacting the
BUSINESS, AFFAIRS,
ESTATE, and EFFECTS
OF THE

CORPORATION
OF THE
GOVERNORS and GUARDIANS
OF THE

HOSPITAL
FOR THE

Maintenance and Education

Of exposed and deserted

YOUNG CHILDREN;

Concerning the

Method of electing future Governors and Guar-
dians of this Hospital.

REPORT

The Report of the General Committee for
 directing, managing, and transacting
 the Business, Affairs, Estate, and Ef-
 fects of the Corporation of the Hos-
 pital, for the Maintenance and Edu-
 cation of exiles and destitute young
 Children, concerning the Method of
 electing future Governors and
 Officers of this Hospital.

In pursuance of the Order of the Gene-
 ral Court, made the Twenty fifth Day
 of June last, we have considered the
 Rules to regulate the Election of future
 Governors and Guardians, and are of Op-
 inion, That no Persons for the future shall
 be elected Governors and Guardians of this
 Corporation, but upon the General Meet-
 ing, to be held the first Wednesday after
 Lady-day yearly; and submit to the Consi-
 deration of the General Court, which of
 the two following Propositions shall be ap-
 proved of by a majority of the Hospital.

That

The Report of the General Committee for directing, managing, and transacting the Business, Affairs, Estate, and Effects of the Corporation of the Governors and Guardians of the Hospital, for the Maintenance and Education of exposed and deserted young Children, concerning the Method of electing future Governors and Guardians of this Hospital.

IN pursuance of the Order of the General Court, made the Twenty fifth Day of *June* last, we have considered of proper Rules to regulate the Election of future Governors and Guardians, and are of Opinion, That no Persons for the future shall be elected Governors and Guardians of this Corporation, but upon the General Meeting, to be held the first *Wednesday* after *Lady-day* yearly; and submit to the Consideration of the General Court, which of the two following Propositions shall be approved of, *viz.*

C 4

That

That no Persons shall be then elected, but such only as shall be nominated to the General Meeting, to be held the first *Wednesday* after *Christmas* yearly, preceeding the said Day of Election: Or,

That no Persons shall be elected Governors and Guardians of this Corporation, but such as shall be nominated as proper Persons to be elected, by the Committee for transacting the Affairs of this Hospital, to the General Meeting for the Election of Governors and Guardians, and only in such Number as the said Committee shall annually think fit to name; and that the said Committee do take the Nomination of Governors and Guardians into Consideration, at the first Meeting of the said Committee, to be held in the Month of *March* yearly, previous to the General Meeting, to be held the first *Wednesday* after *Lady-day* yearly.

BY-LAWS

BY-LAWS

Proposed to be made for the

Well - Government
OF THE
CORPORATION
OF THE
GOVERNORS and GUARDIANS
OF THE
HOSPITAL

FOR THE

Maintenance and Education

Of exposed and deserted

YOUNG CHILDREN.

~~B-Y-L-A-W-S~~

B-Y-L-A-W-S

Proposed to be made for the

WELL-GOVERNMENT
Of the Corporation of the Go-
vernors and Guardians of
the Hospital for the Blind
and Education of
exposed and deserted young
children.

N O Officer or Servant of this
Corporation shall take any servant
any thing relating to this Cor-
poration, from any Person, whatever
but such only as shall be paid by this Cor-
poration; and any Officer or Servant of
this Corporation, shall be immediately dis-
charged, and rendered incapable of serving
this Corporation.

At

BY-LAWS

Proposed to be made for the

WELL-GOVERNMENT

Of the Corporation of the Governors and Guardians of the Hospital for the Maintenance and Education of exposed and deserted young Children.

NO Officer or Servant of this Corporation shall take any Gratuity, Fee, or Reward for any thing relating to this Corporation, from any Person whatsoever, but such only as shall be paid by this Corporation; and any Officer or Servant offending therein, shall be immediately discharged, and rendered incapable of serving this Corporation hereafter.

Relating
ist
To the
Servants.

All

IIId
To the
Cash.

All Sums of Money which are received by the Treasurer on account of this Corporation, shall be paid into the Bank of *England*, when the same shall amount to more than Two hundred Pounds. And all Monies to be paid on account of this Corporation, shall be paid by the Treasurer out of Imprest Sums to be made to him by Order of the General Committee, by Draughts upon the Bank of *England*, signed by the Chairman, and two at least of the said Committee. And whenever the Cash in the Bank of *England* shall amount to the Sum of Five hundred Pounds beyond the current and usual Expence of this Corporation, the Treasurer shall acquaint the General Committee therewith, that the same be disposed of; but no Lands or other real Estate (saving only Houses to be converted into an Hospital or Lands for the Scite thereof) shall be purchased without the Order of the General Court; nor shall any Cash belonging to this Corporation be placed out on any Securities other than Parliamentary Securities, unless by Direction of the General Court.

IIIId
To the
General
Commit-
tee.

The General Committee shall meet as often as they shall see convenient, by Adjournment, or on proper Notice: Any Seven or more of them shall have Power to transact Business; and in case of an Equality

quality of Votes, the Chairman shall have a double or casting Vote.

No Committee shall contract for or purchase any thing whatsoever for the Use of the Hospital, in which any Governor and Guardian has any Property, Interest, or Concern (Land or Houses only excepted) Nor shall the General Court or Committee elect any Governor and Guardian of the Hospital into any Place or Office of this Corporation, to which any Salary shall be annexed.

IVth
To Go-
vernors
being ex-
cluded
from sell-
ing Goods
to this
Corpora-
tion, or
holding
Places of
Profit.

The Seal of this Corporation shall be kept in a Box with three different Locks and Keys, one of which shall be in the Custody of the President, another in the Custody of the Treasurer, and the third in the Custody of such Governor and Guardian as the General Court or General Committee shall appoint; and the Seal shall not be affixed to any Writing or Instrument whatsoever, but by Order of the General Court, or by Order of the General Committee; and the Seal shall always be so affixed in the Presence of four of the said Committee, two of whom, with the Secretary, shall countersign the same; and at the same time an Entry shall be made in the Minute Book of such General Court or Committee, of the Purposes for which, and the time when the Seal was affixed

Vth
To the
Seal.

which

(which shall likewise be signed by the said four Gentlemen) which Book shall be produced to the next General Committee, or, if required, to any General Meeting. And that in case the President, Treasurer, or other Governor and Guardian, in whose Custody the Keys are, shall not attend, they shall respectively deliver the Key to such Governor and Guardian as they shall think fit: provided such Governor and Guardian is not possessed of another Key. And that if it should so happen, that any Governor and Guardian is possessed of a Key before, he shall deliver the last Key received to another Governor and Guardian who has none.

VIth
To extra-
ordinary
Courts.

When and as often as any Seven or more of the Governors and Guardians shall apply to the President for the time being for the calling a General Meeting, signifying in Writing signed by them the Reason for the calling such Meeting, the said President shall thereupon call and appoint the same to be held within the Space of Ten Days then next after, by directing Three Days Notice to be given in the *Gazette*, and any other publick News-paper, thereof, and the Cause of such Meeting,

VIIth
To the
Ac-
counts.

The Majority of the Governors and Guardians who shall be present at every General Meeting of this Corporation, which shall

shall be kept and held next after *Lady-day* in every Year, shall have (Power at such General Meeting to appoint a Special Committee to examine, audit, and adjust the Accounts of the Treasurer of this Corporation for the time being, and of the Officers and Servants of the Hospital, made up to the said *Lady-day*, and for that Purpose to require such Treasurer, Officers, and Servants to lay their Accounts, and Vouchers thereunto belonging, before such Committee, who is to report the same, with their Opinion, at the next annual General Meeting of the Governors and Guardians of this Corporation, on the second *Wednesday* in *May* yearly.

When and as often as any seven or more of the Governors and Guardians shall apply to the President for the time being for the calling a General Meeting, signifying in Writing signed by them the Reason for the calling such Meeting, the said President shall thereupon call and appoint the same to be held within the space of Ten Days then next after, by directing Three Days Notice to be given in the Gazette, and any other publick Newspaper, thereof, and the Calling of such Meeting.

F I N I S.

The Majority of the Governors and Guardians who shall be present at every General Meeting of this Corporation, which shall

Viz
To the
Ordinary
Court.

Viz
To the
Ac-
count.

shall be kept and held next after January
 in every Year, shall have Power and
 Authority to appoint a Special Com-
 mittee to examine, audit, and adjust the
 Accounts of the Treasurer of this Corpo-
 ration for the time being, and of the Offi-
 cers and Servants of the Hospital, made
 up to the said Auditors; and for that pur-
 pose to require such Treasurer, Officers,
 and Servants to lay such Accounts, and
 Vouchers thereunto belonging, before such
 Committee, who is to report the same
 with their Opinion, at the next annual
 General Meeting of the Governors and
 Guardians of this Corporation, on the day
 and Wednesday in May yearly.

FINIS

0
1
2
3
4
5
6
7
8
9
0
1
2
3
4
5
6
7
8
9
0